

Action Items from I&T Integration Kick-Off Meeting

Item #	Action	Actionee	ECD	Response	Status
1	Update LAT-MD-02730 to address Electronics Integration Tests	Pat Hascall	Aug '04	Final version of LAT-MD-0270 is in signoff.	Closed
2	Establish plan for release of integration drawings	Pat Hascall / Martin Nordby	25-Mar-04	Tracked on a monthly basis by SE	Closed
3	Conduct a detailed review of Tower Integration Sequence	Dick Horn	21-Jul-04	Integration readiness review has been completed.	Closed
4	Prioritize I&T procedure development to support need dates for initial and two tower test	Pat Hascall / Larry Wai	18-Mar-04	Larry Wai prioritized the procedure list on March 17th.	Closed
5	Clarify PDU EM use for early I&T -			PDU EM available to support single tower integration	Closed
6	Re-plan commitment dates for all EGSE deliveries to I&T	Gunther Haller / Elliott Bloom	19-Mar-04	Tracked weekly by LAT management	Closed
7	Complete definition of FSW - I&T support requirements	Hascall / Russell / Claus, Test planning mtgs		Incorporated into FSW requirements	Closed
8	Establish policy for I&T script, DB, Software Configuration management	Dick Horn	19-Mar-04	I&T CCB procedure released	Closed
9	Clarify whether NASA Training Certification (Cal/ACD) is sufficient to meet requirements for I&T support at SLAC or is SLACs specific training required (ESD, etc)	Darren Marsh	19-Mar-04	The ESD and Contamination Control Training provided for ACD and Calorimeter personnel by their subsystem/intuitional training group meets the training requirements of LAT Quality Assurance. Proof of ESD certification from ACD and Calorimeter personnel will be required when working in the LAT I&T Facility. As previously agreed upon with LAT I&T, the LAT Training/Access list must list those individuals that require access to the I&T Facility. Consequently, I&T should request proof of ESD and Contamination Control training prior to ensure compliance with the agreed upon procedure.	Closed
10	Identify plan and points of contact for subsystem support to I&T planning	Dick Horn	28-Mar-04	Subsystem points of contact have been identified and are on the I&T Org chart.	Closed
11	Re-start Integration planning meetings and finalize documentation	Martin Nordby	Aug '04	LAT-MD-00676-03 has been released.	Closed
12	Identify plan to capture subsystem & LAT level operational constraints	Pat Hascall / Lori Bator	3-Aug-04	LAT-TD-03775, Data Constraints and Idiosyncrasies, is maintained by SE	Closed
13	Finalize ACD test area plan in bldg 33 to accommodate repair contingency requirements	Elliott Bloom / Dave Thompson	1-Oct-04	ACD tent area complete and ready for use.	Closed