LAT Monthly Agenda

What: Monthly Status Review  
When: 1 Dec, 2005 8:00 am – 4:00pm PST  
Where: GLAST III, Bldg. 234

All Times Pacific

8:00 - 8:30am  Project Status Overview - Lowell Klaisner  
8:30 - 9:00am  System Engineering Status & Action items - Pat Hascall  
9:00 - 9:30am  DAQ/EGSE Hardware - Gunther Haller  
9:30 - 10:00am  FSW - Terry Schalk  
10:00 - 10:30am  Design Integration & Analysis - Martin Nordby  
10:30 - 11:00am  LAT Environmental Test Planning - Martin Nordby/Neil Johnson  
11:00 - 11:30am  Integration and Test - Ken Fouts  
11:30 - 12:00pm  Mechanical Hardware/Grid Qual - Marc Campell  
12:00 - 12:45pm  Lunch  
12:45 - 1:45pm  Cost and schedule reporting - Lowell Klaisner  
1:45 - 2:15pm  ISOC/Data Base Planning - Rob Cameron  
2:15 - 3:00pm  Tracker closeout - Robert Johnson  
3:00 - 3:15pm  Break  
3:15 - 3:45pm  PSA - Joe Cullinan  
3:45 - 4:00pm  EPO - Lynn Cominsky

Discussion of after the start of environmental testing

Each Subsystem Manager Should Present the following:

Technical Status:
- Last Month's Accomplishments  
- Near-term Milestones & Status towards them.  
- Status/Risks to production milestones  
- Summary of issues & concerns  
- Status of Subsystem's Documentation & qualification program

Cost and Schedule Status:

- Present charts showing cost, schedule, and manpower status (will be supplied by the project controls team). Explain variances appearing on each chart, assess impacts, and identify corrective actions. Identify liens against cost and schedule.