LAT Monthly Agenda

What: Monthly Status Review
When: 26 July, 2005 8:00 am – 4:00pm PST
Where: GLAST III, Bldg. 234

All Times Pacific

8:00 - 8:30am   Project Status Overview - Lowell Klaisner
8:30 - 9:00am   System Engineering Status & Action items - Pat Hascall
9:00 - 9:30am   ACD - Dave Thompson/Tom Johnson
9:30 - 10:00am  FSW - Terry Schalk
10:00 - 10:15am Break
10:15 - 11:00am DAQ/EGSE Hardware - Gunther Haller
11:00 - 11:15am SAS - Richard Dubois
11:15 - 11:45am Design Integration & Analysis - Martin Nordby
11:45 - 12:15pm Lunch
12:30 - 12:45pm EPO (Telecon) - Sarah Silva
12:45 - 1:30pm  ISOC/Data Base Planning - Rob Cameron
1:30 - 2:00pm   Tracker - Robert Johnson
2:00 - 2:45pm   I & T - Elliot Bloom/Ken Fouts
2:45 - 3:00pm   Break
3:00 - 3:30pm   PSA - Joe Cullinan
3:30 - 4:00pm   Mechanical/thermal Hardware - Marc Campell/Helmuth Drosdat

Each Subsystem Manager Should Present the following:

Technical Status:
- Last Month's Accomplishments
- Near-term Milestones & Status towards them. TKR, ACD, Mech and DAQ should report on their completion plans.
- Status/Risks to production milestones
- Summary of issues & concerns
- Status of Subsystem's Documentation & qualification program

Cost and Schedule Status:
- Present charts showing cost, schedule, and manpower status (will be supplied by the project controls team). Explain variances appearing on each chart, assess impacts, and identify corrective actions. Identify liens against cost and schedule.