LAT Monthly Agenda

What: Monthly Status Review
When: 1 Sept, 2004 8:00– 5:15pm PACIFIC TIME
Where: SLAC – GLAST III Conf Room, Bldg. 234

All Times Pacific

8:00 - 8:15am  - Project Status Overview - Lowell Klaisner
8:15 – 9:00am - Tracker – Robert Johnson
9:00 – 10:00am - FSW/ISIS/FSW Demo – Jeff Fisher/Jana Thayer
10:00 – 10:45am - DAQ/EGSE Hardware – Gunther Haller
10:45 – 11:15am - System Engineering Status & Action items - Pat Hascall
11:15 - 11:45am - Design Integration & Analysis – Martin Nordby
11:45 – 12:00pm - Design Engineering – Rob Black
12:00 – 1:00pm - **** Working Lunch
12:30 – 1:15pm - ACD – Tom Johnson
1:15 – 2:00pm - Mechanical/thermal Hardware - Marc Campell
2:00 – 2:30pm - EPO (Telecon) - Sarah Silva
2:45 – 3:00pm - **** Break
3:00 – 3:45pm - I&T - Elliott Bloom/Ken Fouts
3:45 – 4:15pm - Performance & Safety Assurance - Darren Marsh
4:15 – 4:45pm - SAS – Richard Dubois
4:45 – 5:15pm - ISOC – Rob Cameron

Each Subsystem Manager Should Present the following:

Technical Status:
- Last Month's Accomplishments
- Near-term Milestones & Status towards them for next 3 months (from F2F)
- **Drawing Release Plan & Status required to achieve production milestones**
- Summary of issues & concerns
- Open Design/Engineering model/manufacturing issues and closure plan for them
- Status of Subsystem's Documentation & qualification program

Cost & Schedule Status:
- Identify threats to maintaining schedule and cost
- **Specific actions required to retain zero schedule variance (Work Aroun ds/CCB Actions)**