

RFA's for ONLINE Integration Readiness Peer Review, July 21st, 2004					
Item #	Action	Reviewer	Action for	Response	Status
1	All documents that are used by Online (<--> other departments or users) should be released level 4 documents in LATDocs. If Subsystems are impacted by document contact, their review signoff is needed.	Elliott Bloom	Ric Claus	Okay. Brian had volunteered to take the documents on the Online web page and enter them into LATdocs. Most of Online's documents are release notes and such-like, and a signoff process on these would really slow things down tremendously.	Closed
2	Show documentaion program indicating which documents serve as drivers to Online efforts, which are simply referenced and which are outputs.	Mike DeKlotz	Ric Claus	See Online web page and LAT-TD-03075 Roadmap document sections 4 and 6.	Closed
3	Make sure SAS/SVAC are involved (aware) in the process for changing LAT since it affects both groups down the line.	Eduardo do Couto e Silva	Elliott Bloom / Ric Claus	I don't control the LAT, but if you mean LATTE, then right. In addition, the weekly Online meeting is where plans are discussed.	Closed
4	1) Add a time stamp to the connector mate/demate log. 2) General issue review log book entries to ensure sufficient information to cross correlate the entry to procedures in work or other I&T activities. Time stamp is one of the necessary items. 3) Add procedure or authorizing document plus notes section. 4) Assess which fields are editable vs. changable, for instance shuld date be modifiable?	Pat Hascall / Joy Henegar / Ken Fouts	Ric Claus	A new document has been created: LAT-TD-04601 E-logbook Implementation Plan.	Closed
5	1) Requirements for GUI should be documented. 2) GUI implementaion should be reviewed by appropriate I&T Managers.	Mike DeKlotz	Ric Claus	See 4)	Closed
6	It is not clear that there is coordination between the Trigger Group / Particle Test / Online on definition and implementation of E2E Trigger Tests.	Eduardo do Couto e Silva	Elliott Bloom / Ken Fouts	Su Dong, Lester, Gary are all talking.	Closed
7	Online (and all I&T departments) should have a Gannt-type schedule identifying delivered from other subsystems, including task dependencies upon these deliveries.	Mike DeKlotz	Ric Claus	This is part of an integrated I&T schedule that is being worked by I&T management.	Closed
8	Meeting this week (week ending July 23rd, 2004) to provide action plan to expedite delivery of "FSW" for housekeeping and power up sequence from Electronics.	Elliott Bloom	Elliott Bloom / Ken Fouts	Okay. Meeting occurred.	Closed
9	A process needs to be put in place for I&T to request additional intern deliveries from FSW. This process needs to involve the FSW manager (Jeff Fisher) so prioritization / schedule issues can be addressed. Currently expected deliveries also need to be coordinated w/ FSW manager. A similarprocess should be put in place for deliveries expected from other subsystems.	Mike DeKlotz	Ric Claus	Items have been documented numerous times at F2F meeting and will continue to be reviewed.	Closed
10	Provide a list of missing critical features in LATTE Core and key applications (eg. GOSSED, hippodraw, etc) and the schedule for completing them. Provide a schedule for new releases of LATTE and what will be included.	Neil Johnson	Ric Claus	Intent is that LATTE 4 is the final release other than bug fixes. However, there's no way to predict changes needed due to subsystem requests. All LATTE release notes include descriptions of differences with the previous release. The Roadmap document described the plans.	Closed