



4.1.C E/PO– September 2004

- **Planned accomplishments for upcoming 3 months**
 - **Continue work on the GLAST SLAC Virtual Visitor Center**
 - **Finish TOPS Module #2, this includes implementing changes and sending it to the printer.**
 - **Discuss draft of TOPS module #3.**
 - **Ongoing work with the robotic telescope, including internet access.**
 - **Continue work on Space Mysteries (1 and 2)**
 - **Finalize and print new AGN Pop-up children's book**
 - **New GLAST trading card game in final review**
 - **Draft activities for the new supernova educator unit.**
 - **Design and purchase the new exhibit booth. (E/PO and Science)**
 - **Finish annual reports.**



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•Significant accomplishments for October

–Sarah Silva and Phil Plait attended the California Science Teachers Association (CSTA) annual meeting in San Jose, CA. The combined GLAST/Swift booth was there, and 1,590 GLAST giveaways were handed out. We also did an Active Galaxies workshop for the teachers.

–We received the report from our evaluators on the Educator Ambassador training this past summer. It got a great review and we will be passing this around soon with our annual reports.

–Plait, Silva, and several students continue work on the GLAST Space Mystery. Aurore Simonnet is working on creating an animation of a AGN with jets, to allow students to rotate it and see it from various angles. We have now narrowed down what galaxies we will be using for the mystery.

–We received the FRED program from Tracy Usher and Riccardo Giannitrapani as a result of a telecon. The student working on this project as been working regularly with Tracy and Riccardo on getting this program up and running at SSU.



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•Significant accomplishments for October

- We have the final draft of TOPS module 2 and a telecon scheduled to discuss this and Module #3 on November 3rd. We expect our camera-ready copy of this product to go to the printers no later than November 30th. There has been a delay in the printing of this product because our external evaluators just got the official report on this to us.
- Simonnet has begun working on a GLAST graphic for a new exhibit booth to be used at science and teacher conferences.
- Silva completed the annual OSS E/PO budget reports for Larry Cooper.



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- **Schedule Variances**

- We are on schedule.

- **Schedule recovery plan**

- No plan necessary.

- **Cost Variances**

- The variances are being corrected, as invoices are being submitted from our subcontractors (Lucas and TOPS). These invoices were submitted at the beginning of October right before the shut down of accounting so they may go through in October.

- We are also submitting change requests and we are going to higher a new administrative assistant to help with repetitive tasks.