

LAT Monthly Agenda

What: Monthly Status Review

When: 3 Nov, 2004 7:30am- 5:15pm PACIFIC TIME

Where: SLAC - GLAST III Conf Room, Bldg. 234

All Times Pacific

7:30 - 8:00am - CCB Meeting - Tanya Boysen
8:00 - 8:15am - Project Status Overview - Lowell Klaisner
8:15 - 9:00am - Tracker - Persis Drell
9:00 - 10:00am - FSW/ISIS/FSW Demo - Jeff Fisher/Jana Thayer
10:00 - 10:45am - DAQ/EGSE Hardware - Gunther Haller
10:45 - 11:15am - System Engineering Status & Action items - Pat Hascall
11:15 - 11:45am - Design Integration & Analysis - Martin Nordby
11:45 - 12:00pm - Design Engineering - Rob Black
12:00 - 12:30pm - **** Working Lunch
12:30 - 1:15pm - ACD - Tom Johnson
1:15 - 2:00pm - Calorimeter - Neil Johnson
2:00 - 2:30pm - Mechanical/thermal Hardware - Marc Campell
2:30 - 2:45pm - EPO (Telecon) - Sarah Silva
2:45 - 3:00pm - **** Break
3:00 - 3:45pm - I&T - Elliott Bloom/Ken Fouts
3:45 - 4:15pm - Performance & Safety Assurance - Darren Marsh
4:15 - 4:45pm - SAS - Richard Dubois
4:45 - 5:15pm - ISOC - Rob Cameron

Each Subsystem Manager Should Present the following:

Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them for next 3 months (from F2F)
- **Drawing Release Plan & Status required to achieve production milestones**
- Summary of issues & concerns
- Open Design/Engineering model/manufacturing issues and closure plan for them
- Status of Subsystem's Documentation & qualification program

Cost & Schedule Status:

- Identify threats to maintaining schedule and cost
- **Specific actions required to retain zero schedule variance (Work Arounds/CCB Actions)**