

## LAT Monthly Agenda

What: Monthly Status Review  
When: 3 Nov, 2005 8:00 am - 4:00pm PST  
Where: GLAST III, Bldg. 234

All Times Pacific

8:00 - 8:30am Project Status Overview - Lowell Klaisner  
8:30 - 9:00am System Engineering Status & Action items - Pat Hascall  
9:00 - 9:15am ACD - Dave Thompson  
9:15 - 10:00am DAQ/EGSE Hardware - Gunther Haller  
10:00 - 10:30am FSW - Terry Schalk  
10:30 - 11:00am LAT Environmental Test Planning - Martin Nordby/Neil Johnson  
11:00 - 11:30am Design Integration & Analysis - Martin Nordby  
11:30 - 12:00pm ISOC/Data Base Planning - Rob Cameron  
12:00 - 12:45pm Lunch  
12:45 - 1:00pm SAS - Richard Dubois  
1:00 - 1:30pm Tracker - Robert Johnson  
1:30 - 2:00pm Mechanical Hardware/Grid Qual - Marc Campell  
2:00 - 2:30pm PSA - Joe Cullinan  
2:30 - 2:45pm EPO - Lynn Cominsky  
2:45 - 3:00pm Break  
3:00 - 5:00pm I&T - Phase 0 IRR Mechanical - Ken Fouts

Each Subsystem Manager Should Present the following:

Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them. I&T, Mech and DAQ should report on their completion plans.
- Status/Risks to production milestones
- Summary of issues & concerns
- Status of Subsystem's Documentation & qualification program

Cost and Schedule Status:

- Present charts showing cost, schedule, and manpower status (will be supplied by the project controls team). Explain variances appearing on each chart, assess impacts, and identify corrective actions. Identify liens against cost and schedule.