LAT Monthly Agenda

What: Monthly Status Review
When: 2 Dec, 2004 9:00am– 5:30pm PACIFIC TIME
Where: SLAC – GLAST III Conf Room, Bldg. 234

All Times Pacific

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9:00 – 9:15am     - Project Status Overview - Lowell Klaisner
9:15 – 10:00am    - System Engineering Status & Action items - Pat Hascall
10:00 – 10:45am   - Calorimeter – Neil Johnson
10:45 - 11:30am   - ACD – Tom Johnson
11:30 – 11:45am   - Design Integration & Analysis – Martin Nordby
11:45 – 12:00pm   - Design Engineering – Rob Black
12:00 – 12:30pm   - **** Working Lunch
12:30 – 1:15pm    - DAQ/EGSE Hardware – Gunther Haller
1:15 – 2:15pm     - FSW/ISIS/FSW   – Jeff Fisher/Jana Thayer
2:15 – 3:00pm     - Tracker – Persis Drell
3:00 – 3:30pm     - Mechanical/thermal Hardware - Marc Campell
3:30 – 3:45pm     - EPO (Telecon) – Sarah Silva
3:45 – 4:30pm     - I&T – Elliott Bloom/Ken Fouts
4:30 – 4:45pm     - Performance & Safety Assurance – Darren Marsh
4:45 – 5:00pm     - SAS – Richard Dubois
5:00 – 5:30pm     - ISOC – Rob Cameron
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Each Subsystem Manager Should Present the following:

Technical Status:
- Last Month's Accomplishments
- Near-term Milestones & Status towards them for next 3 months (from F2F)
- **Drawing Release Plan & Status required to achieve production milestones**
- Summary of issues & concerns
- Open Design/Engineering model/manufacturing issues and closure plan for them
- Status of Subsystem's Documentation & qualification program

Cost & Schedule Status:
- Identify threats to maintaining schedule and cost
- **Specific actions required to retain zero schedule variance (Work Arounds/CCB Actions)**