

LAT Monthly Agenda

What: Monthly Status Review
When: 1 Dec, 2005 8:00 am - 4:00pm PST
Where: GLAST III, Bldg. 234

All Times Pacific

8:00 - 8:30am Project Status Overview - Lowell Klaisner
8:30 - 9:00am System Engineering Status & Action items - Pat Hascall
9:00 - 9:30am DAQ/EGSE Hardware - Gunther Haller
9:30 - 10:00am FSW - Terry Schalk
10:00 - 10:30am Design Integration & Analysis - Martin Nordby
10:30 - 11:00am LAT Environmental Test Planning - Martin Nordby/Neil Johnson
11:00 - 11:30am Integration and Test - Ken Fouts
11:30 - 12:00pm Mechanical Hardware/Grid Qual - Marc Campell
12:00 - 12:45pm Lunch
12:45 - 1:45pm Cost and schedule reporting - Lowell Klaisner
1:45 - 2:15pm ISOC/Data Base Planning - Rob Cameron
2:15 - 3:00pm Tracker closeout - Robert Johnson
3:00 - 3:15pm Break
3:15 - 3:45pm PSA - Joe Cullinan
3:45 - 4:00pm EPO - Lynn Cominsky

Discussion of after the start of environmental testing

Each Subsystem Manager Should Present the following:

Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them.
- Status/Risks to production milestones
- Summary of issues & concerns
- Status of Subsystem's Documentation & qualification program

Cost and Schedule Status:

- Present charts showing cost, schedule, and manpower status (will be supplied by the project controls team). Explain variances appearing on each chart, assess impacts, and identify corrective actions. Identify liens against cost and schedule.