

LAT Monthly Agenda

What: Monthly Status Review

When: 27 Jan, 2004 8:00am- 5:15pm PACIFIC TIME

Where: SLAC - GLAST III Conf Room, Bldg. 234

All Times Pacific

8:00 - 8:30am - Project Status Overview - Lowell Klaisner
8:30 - 9:00am - System Engineering Status & Action items - Pat Hascall
9:00 - 9:30am - Calorimeter - Neil Johnson
9:30 - 10:30am - DAQ/EGSE Hardware - Gunther Haller
10:30 - 11:15am - FSW/ISIS/FSW - Jeff Fisher/Jana Thayer
11:15 - 11:45am - Design Integration & Analysis - Martin Nordby
11:45 - 12:45pm - **** Working Lunch
12:00 - 12:45pm - ACD - Tom Johnson
12:45 - 1:30pm - Mechanical/thermal Hardware - Marc Campell
1:30 - 1:45pm - EPO (Telecon) - Sarah Silva
1:45 - 2:30pm - I&T - Elliott Bloom/Ken Fouts
2:30 - 3:45pm - Tracker - Persis Drell
3:45 - 4:15pm - Performance & Safety Assurance - Darren Marsh
4:15 - 4:45pm - SAS - Richard Dubois
4:45 - 5:15pm - ISOC - Rob Cameron

Each Subsystem Manager Should Present the following:

Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them for next 3 months (from F2F)
- **Drawing Release Plan & Status required to achieve production milestones**
- Summary of issues & concerns
- Open Design/Engineering model/manufacturing issues and closure plan for them
- Status of Subsystem's Documentation & qualification program

Cost & Schedule Status:

- Identify threats to maintaining schedule and cost
- **Specific actions required to retain zero schedule variance (Work Arounds/CCB Actions)**