

UPDATED LAT Monthly Agenda

What: Monthly Status Review

When: 26 April, 2005 8:00am- 4:45pm PACIFIC TIME

Where: SLAC - GLAST III Conf Room, Bldg. 234

All Times Pacific

CCB Meeting

8:00 - 8:15am - Project Status Overview - Lowell Klaisner
8:15 - 8:45am - System Engineering Status & Action items - Pat Hascall
8:45 - 9:30am - I&T - Elliott Bloom/Ken Fouts
9:30 -10:00am - PSA - Joe Cullinan
10:00 -10:15am - SAS - Richard Dubois
10:15 -10:45am - Design Integration & Analysis - Martin Nordby
10:45 -11:30am - ACD - Tom Johnson
11:30 -11:45am - EPO (Telecon) - Sarah Silva
11:45 -12:15pm - Calorimeter - Neil Johnson
12:15 - 1:00pm - **** Working Lunch
1:00 - 2:00pm - Tracker - Robert Johnson
2:00 - 2:45pm - DAQ/EGSE Hardware - Gunther Haller
2:45 - 3:15pm - FSW - Jeff Fisher
3:15 - 3:30pm - **** Break
3:30 - 4:15pm - Mechanical/thermal Hardware - Marc Campell/Helmuth Drosdat
4:15 - 4:45pm - ISOC - Rob Cameron

Each Subsystem Manager Should Present the following:

Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them for next 3 months (from F2F)
- **Drawing Release Plan & Status required to achieve production milestones**
- Summary of issues & concerns
- Open Design /manufacturing issues and closure plan for them
- Status of Subsystem's Documentation & qualification program

Cost & Schedule Status:

- Present charts showing cost, schedule, and manpower status (will be supplied by the project controls team). Explain variances appearing on each chart, assess impacts, and identify corrective actions.