

## LAT Monthly Agenda

What: Monthly Status Review

When: 30 June, 2004 5:00am - 2:30pm PACIFIC TIME

Where: SLAC - GLAST III Conf Room, Bldg. 234

All Times Pacific

5:00 - 6:00am - ACD I&T Tour  
6:00 - 6:15am - Project Status Overview - Lowell Klaisner  
6:15 - 7:00am - ACD - Tom Johnson  
7:00 - 7:45am - Calorimeter - Neil Johnson  
7:45 - 8:15am - System Engineering Status & Action items - Pat Hascall  
8:15 - 8:45am - Design Integration & Analysis - Martin Nordby  
8:45 - 9:00am - Design Engineering - Rob Black  
9:00 - 9:30am - Mechanical/thermal Hardware - Marc Campell  
9:30 - 10:00am - \*\*\*\* Break  
10:00 - 10:45am - DAQ/EGSE Hardware - Gunther Haller  
10:45 - 11:15am - FSW/ISIS - Terry Schalk/Eric Hansen  
11:15 - 11:30am - EPO (Telecon) - Sarah Silva  
11:30 - 12:15pm - Tracker - Robert Johnson  
12:15 - 12:30pm - \*\*\*\* Break  
12:30 - 1:15pm - I&T - Elliott Bloom  
1:15 - 1:45pm - Performance & Safety Assurance - Darren Marsh  
1:45 - 2:00pm - SAS - Richard Dubois  
2:00 - 2:30pm - ISOC - Bill Craig

Each Subsystem Manager Should Present the following:

### Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them for next 3 months (from F2F)
- **Drawing Release Plan & Status required to achieve production milestones**
- Summary of issues & concerns
- Open Design/Engineering model/manufacturing issues and closure plan for them
- Status of Subsystem's Documentation & qualification program

### Cost & Schedule Status:

- Identify threats to maintaining schedule and cost
- **Specific actions required to retain zero schedule variance (Work Arounds/CCB Actions)**