

LAT Monthly Agenda  
Video Conference

What: Monthly Status Review  
When: 30 June, 2005 7:00am- 2:45pm PACIFIC TIME  
Where: SLAC Attendees GLAST I, Bldg. 28  
GSFC Video Conference Room

All Times Pacific

7:00 - 7:30am	Project Status Overview - Lowell Klaisner
7:30 - 8:00am	System Engineering Status & Action items - Pat Hascall
8:00 - 8:30am	ACD - Dave Thompson/Tom Johnson
8:30 - 9:00am	FSW - Terry Schalk
9:00 - 9:30am	Break - Lunch on east coast
9:30 - 10:15am	DAQ/EGSE Hardware - Gunther Haller
10:15 - 10:30am	EPO (Telecon) - Sarah Silva
10:30 - 11:00am	Design Integration & Analysis - Martin Nordby
11:00 - 11:30am	ISOC - Rob Cameron
11:30 - 11:45am	SAS - Richard Dubois
11:45 - 12:00pm	Calorimeter - Neil Johnson
12:00 - 12:30pm	Break - Lunch on west coast
12:30 - 1:00pm	Tracker - Robert Johnson
1:00 - 1:45pm	I & T - Elliott Bloom/Ken Fouts
1:45 - 2:15pm	PSA - Joe Cullinan
2:15 - 2:45pm	Mechanical/thermal Hardware - Marc Campell/Helmuth Drosdat

Each Subsystem Manager Should Present the following:

Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them. CAL, TKR, ACD, Mech and DAQ should report on their completion plans.
- Status/Risks to production milestones
- Summary of issues & concerns
- Status of Subsystem's Documentation & qualification program

Cost and Schedule Status:

- Present charts showing cost, schedule, and manpower status (will be supplied by the project controls team). Explain variances appearing on each chart, assess impacts, and identify corrective actions. Identify liens against cost and schedule.