

LAT Monthly Agenda

What: Monthly Status Review
When: 26 July, 2005 8:00 am - 4:00pm PST
Where: GLAST III, Bldg. 234

All Times Pacific

8:00 - 8:30am Project Status Overview - Lowell Klaisner
8:30 - 9:00am System Engineering Status & Action items - Pat Hascall
9:00 - 9:30am ACD - Dave Thompson/Tom Johnson
9:30 - 10:00am FSW - Terry Schalk
10:00 - 10:15am Break
10:15 - 11:00am DAQ/EGSE Hardware - Gunther Haller
11:00 - 11:15am SAS - Richard Dubois
11:15 - 11:45am Design Integration & Analysis - Martin Nordby
11:45 - 12:30pm Lunch
12:30 - 12:45pm EPO (Telecon) - Sarah Silva
12:45 - 1:30pm ISOC/Data Base Planning - Rob Cameron
1:30 - 2:00pm Tracker - Robert Johnson
2:00 - 2:45pm I & T - Elliott Bloom/Ken Fouts
2:45 - 3:00pm Break
3:00 - 3:30pm PSA - Joe Cullinan
3:30 - 4:00pm Mechanical/thermal Hardware - Marc Campell/Helmuth Drosdat

Each Subsystem Manager Should Present the following:

Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them. TKR, ACD, Mech and DAQ should report on their completion plans.
- Status/Risks to production milestones
- Summary of issues & concerns
- Status of Subsystem's Documentation & qualification program

Cost and Schedule Status:

- Present charts showing cost, schedule, and manpower status (will be supplied by the project controls team). Explain variances appearing on each chart, assess impacts, and identify corrective actions. Identify liens against cost and schedule.