

## LAT Monthly Agenda

What: Monthly Status Review

When: 5 Aug, 2004 7:30am - 5:15pm PACIFIC TIME

Where: SLAC - GLAST III Conf Room, Bldg. 234

All Times Pacific

7:30 - 8:00am - LAT CCB - Tanya Boysen  
8:00 - 8:15am - Project Status Overview - Lowell Klaisner  
8:15 - 8:45am - System Engineering Status & Action items - Pat Hascall  
8:45 - 9:15am - Design Integration & Analysis - Martin Nordby  
9:15 - 9:30am - Design Engineering - Rob Black  
9:30 - 10:15am - Mechanical/thermal Hardware - Marc Campell  
10:15 - 11:00am - ACD - Tom Johnson  
11:00 - 11:45am - Calorimeter - Neil Johnson  
11:45 - 12:30pm - \*\*\*\* Working Lunch  
12:00 - 12:15pm - EPO (Telecon) - Sarah Silva  
12:45 - 1:30pm - DAQ/EGSE Hardware - Mike Huffer  
1:30 - 2:00pm - FSW/ISIS - Jeff Fisher/Eric Hanson  
2:00 - 2:45pm - Tracker - Robert Johnson  
2:45 - 3:00pm - \*\*\*\* Break  
3:00 - 3:45pm - I&T - Elliott Bloom/Ken Fouts  
3:45 - 4:15pm - Performance & Safety Assurance - Darren Marsh

Each Subsystem Manager Should Present the following:

### Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them for next 3 months (from F2F)
- **Drawing Release Plan & Status required to achieve production milestones**
- Summary of issues & concerns
- Open Design/Engineering model/manufacturing issues and closure plan for them
- Status of Subsystem's Documentation & qualification program

### Cost & Schedule Status:

- Identify threats to maintaining schedule and cost
- **Specific actions required to retain zero schedule variance (Work Arounds/CCB Actions)**