

Monthly Status Review
When: 30 Sept, 2004 8:00– 5:00pm PACIFIC TIME
Where: SLAC – GLAST III Conf Room, Bldg. 234
All Times Pacific

8:00 - 8:15am	Project Status Overview	Lowell Klaisner
8:15 – 8:45am	System Engineering Status & Action items	Pat Hascall
8:45 – 9:30am	Tracker	Persis Drell
9:30 – 10:15am	ACD	Tom Johnson
10:15 – 11:00am	DAQ/EGSE Hardware	Gunther Haller
11:00 – 11:30am	Design Integration & Analysis	Martin Nordby
11:30 – 11:45am	Design Engineering	Rob Black
11:45 – 12:00pm	EPO	Sarah Silva
12:00 – 12:30pm	**** Working Lunch	
12:30 – 1:15pm	FSW/ISIS	Jeff Fisher/Jana Thayer
1:15 – 2:00pm	Calorimeter	Neil Johnson
2:00 – 2:30pm	Mechanical/thermal Hardware	Marc Campell
2:30 - 2:45pm	**** Break	
2:45 – 3:45pm	I&T	Elliott Bloom/Ken Fouts
3:45 – 4:15pm	Performance & Safety Assurance	Darren Marsh
4:15 – 4:45pm	ISOC	Rob Cameron

Each Subsystem Manager Should Present the following:

Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them for next 3 months (from F2F)
- **Drawing Release Plan & Status required to achieve production milestones**
- Summary of issues & concerns
- Open Design/Engineering model/manufacturing issues and closure plan for them
- Status of Subsystem's Documentation & qualification program

Cost & Schedule Status:

- Identify threats to maintaining schedule and cost
- **Specific actions required to retain zero schedule variance (Work Arounds/CCB Actions)**