

LAT Monthly Agenda

What: Monthly Status Review
When: 27 Sept, 2005 8:00 am - 4:00pm PST
Where: GLAST III, Bldg. 234

All Times Pacific

8:00 - 8:30am Project Status Overview - Lowell Klaisner
8:30 - 9:00am System Engineering Status & Action items - Pat Hascall
9:00 - 9:15am ACD - Dave Thompson/Tom Johnson
9:15 - 10:00am Mechanical/Thermal Hardware - Marc Campell/Helmuth Drosdat
10:00 - 10:15am Break
10:15 - 11:00am DAQ/EGSE Hardware - Gunther Haller
11:00 - 11:15am SAS - Richard Dubois
11:15 - 12:00pm I & T - Elliott Bloom/Ken Fouts
12:00 - 12:45pm Lunch
12:45 - 1:15pm PSA - Joe Cullinan
1:15 - 1:45pm Tracker - Robert Johnson
1:45 - 2:15pm Design Integration and Analysis - Martin Nordby
2:15 - 2:30pm Break
2:30 - 3:15pm ISOC/Data Base Planning - Rob Cameron
3:15 - 4:00pm FSW - Terry Schalk
4:00 - 4:15pm EPO - Sarah Silva

Each Subsystem Manager Should Present the following:

Technical Status:

- Last Month's Accomplishments
- Near-term Milestones & Status towards them. TKR, Mech and DAQ should report on their completion plans.
- Status/Risks to production milestones
- Summary of issues & concerns
- Status of Subsystem's Documentation & qualification program

Cost and Schedule Status:

- Present charts showing cost, schedule, and manpower status (will be supplied by the project controls team). Explain variances appearing on each chart, assess impacts, and identify corrective actions. Identify liens against cost and schedule.