

## IAT Monthly Agenda

What: Monthly Technical/Cost/Schedule Review  
When: 24 September, 7:00am-17:00 PACIFIC TIME  
Where: Hosted by SLAC, ACD/Cal, GSFC Telecon

All Times Pacific

7 - 7:15 am - Project Status Overview - Lowell Klaisner  
7:15 - 7:30am - Project Cost/Schedule Status - Tanya Boysen  
7:30 - 8:15am - System Engineering Status & Action items  
8:15 - 9:15am - Calorimeter (Telecon)  
9:15 - 9:30am - \*\*\*\* Break  
9:30 - 10:45am - DAQ  
10:45 - 11:45pm - ACD (Telecon)  
11:45 - 12:30pm - Lunch  
12:30 - 12:45pm - E/PO (Telecon)  
12:45 - 13:45pm - Mechanical/thermal  
13:45 - 14:00pm - \*\*\*\* Break  
14:00 - 15:00pm - Tracker  
15:00 - 15:45pm - I & T  
15:45 - 16:30pm - IOC/SAS  
16:30 - 17:00pm - Performance & Safety Assurance

Each Subsystem Manager Should Present the following:

### Technical Status:

- Last Month's Accomplishments
- Summary of issues & concerns
- Status/Closure of action items
- Open Design/Engineering model/manufacturing issues and closure plan for them
- Status of Subsystem's Parts List & qualification program
- Near-term Milestones & Status towards them for next 3 months

### Cost & Schedule Status:

- Explain significant cost and schedule variances (for August and cumulative)
- Identify threats to maintaining schedule and cost